

Gymnastics Ireland Event Approval Rules

Regulations Governing Event Approval

Introduction:

For the purpose of this rule organising an **Event** refers to organising a) Competition, **b) Coaching Clinic** or **c) Camp**.

Prior to organising an Event the organiser should refer to the Events which are defined as “automatic approved events” by Gymnastics Ireland. Therefore if your event falls into this list, it is not necessary to submit an Approval Request Form. Please refer to Section 4 below.

Please note: The Board of Control (BOC) delegates full approval authority to;

- i) the respective Vice President (s) (VP)
- ii) Policy Welfare Manager (PWM)
- iii) Relevant Department Manager

and following discussion and agreement that proposed event is operating in line with Gymnastics Ireland Rules and Regulations, will approve the event. Approved events will be notified to the organiser and included on the Gymnastics Ireland website “Events” section to provide complete clarity for the membership.

Organisers of proposed Events not in line with Gymnastics Ireland Rules and Regulations will be advised that Event is not approved by Gymnastics Ireland.

Section 1: - REQUEST TO ORGANISE A COMPETITION

Organisers of a COMPETITION must receive Gymnastics Ireland approval before proceeding by submitting a “Competition Approval Request” form, except for COMPETITIONS listed as automatic Gymnastics Ireland approved events (see list of Automatic Approved Events in section 4 below).

- The Competition Approval Request Form must be sent by post, fax or email to Gymnastics Ireland Office at least six (6) weeks before the intended date of competition.
- The Competition Approval Request Form must be completed in full. If not this may delay any consideration of your request.
- A copy of the Competition rules/application form must accompany the Competition Approval Request Form.

- All participating gymnasts must be registered and all clubs must be affiliated with Gymnastics Ireland. If the Competition Approval Request Form requests the inclusion of non registered gymnast(s) or non-affiliated club(s), you must state the reasons for their inclusion and list the gymnasts/clubs. Consideration will be given and if permitted written permission will be provided by Gymnastics Ireland.
- Competition organisers must appoint an Organising Committee and include the names of this Committee on the Competitions Approval Request Form.
- Organisers of any COMPETITION must adhere to any coach and judge qualification requirements.
- Gymnastics Ireland requests all COMPETITION organisers run their EVENT in the true spirit of gymnastics – (All U18 competitions should provide the best possible environment for young people to participate and should be organised as per the principals outlined in our Code of Ethics and Good Practice for Youth Sport).

Section 2: - REQUEST TO ORGANISE A CAMP

- If you are intending organising camps you must hold a “Gymnastics Ireland Club Camp Permit”. A permit can be requested by submitting a “Camp Permit Request” form. This does not apply to Camps listed as Gymnastics Ireland Automatic Approved Events (i.e. internal club camps exclusively for club members).
- A Club Camp Permit is required if you intend having non Gymnastics Ireland members who must avail of Gymnastics Ireland Temporary Membership or members from other clubs.

The Camp Permit will remain in force for three (3) years from the date of granting by Gymnastics Ireland. By being granted a “Camp Permit”, you sign up to the requirements listed on the Camp Permit Application Form and the permit remains in force for three years provided the requirements are adhered to. All Camp Permit holders can be subject to camp spot checks. Ideally a Camp Permit request should be submitted at the start of any season.

- The **Camp Permit Application Form** must be sent by post, fax or email to Gymnastics Ireland Office.
- The **Camp Permit Application Form** must be completed in full. If not your permit request maybe delayed.
- If you hold a “Camp Permit” you must advise Gymnastics Ireland of each individual camp by submitting “Camp Notification” form. The one page **“Camp Notification” form** must be completed in full and sent by post or email to Gymnastics Ireland Office at least four (4) weeks before the intended date of Camp. You cannot submit a **“Camp Notification” form** unless you hold a **“Camp Permit Reference Number”**. **N.B.** This is not relevant if you Camp falls into the Automatic Approved Events.
- A copy of the Camp rules/application form must accompany the “Camp Notification” form.
- All participating gymnasts must be registered with Gymnastics Ireland (or in the process of applying for temporary membership). Contact Gymnastics Ireland for details. If participant is a member of another National Governing Body affiliated to FIG, Gymnastics Ireland temporary membership is not necessary however it is the responsibility of a member of another NGB affiliated to FIG to provide evidence of their insurance cover and Gymnastics Ireland Temporary Membership can be effected if needed.
- Organisers of any CAMP must adhere to the principles of our Code of Ethics & Good Practice for Youth Sport and coach qualification requirements under Gymnastics Ireland Coach Education.
- All Camp personnel must have submitted either a Garda Vetting form or AccessNI form to Gymnastics Ireland and completed Child Protection training – otherwise an individual cannot perform a role at a camp
- **Whether your camp requires a Camp Permit or not, Gymnastics Ireland requests all Camp organisers run their EVENT in the true spirit of gymnastics ensuring that best practice is applied to all aspects of your camp– (Camps should provide the best possible environment for young people to participate and have fun. Camps should be organised as per the ethos outlined in our Code of Ethics and Good Practice for Youth Sport).**

Section 3: - REQUESTS TO HOLD A COACHING CLINIC

Organisers of a COACHING CLINIC must receive Gymnastics Ireland approval before proceeding by submitting a “Coaching Clinic Approval Request” form. This does not apply if a Club is organising a Coaching Clinic exclusively for their own members.

- The Coaching Clinic Approval Request Form must be sent by post, fax or email to Gymnastics Ireland Office at least four (4) weeks before the intended date of the Clinic.
- If in an exceptional circumstance you are requesting Approval to organise a Coaching Clinic within four (4) weeks of the planned date, you must state reasons why on the Approval Request Form, which may be considered by Gymnastics Ireland.
- The Coaching Clinic Approval Request Form must be completed in full. If not this may delay any consideration of your request.
- Organisers of a Coaching Clinic must adhere to the principles of our Code of Ethics & Good Practice for Youth Sport and coach qualification requirements under Gymnastics Ireland Coach Education. Any Coaching Clinic Tutor(s) must have the appropriate coach education qualifications necessary to perform their role.
- If young gymnasts are participating in the demonstration of skills during the clinic, all adults working with the gymnasts must have submitted a Garda Vetting/AcessNI form to Gymnastics Ireland and completed Child Protection training.

Section 4 – Automatic Approved Events

The following Events carry automatic approval for the organiser from Gymnastics Ireland and therefore if your event falls into this list, it is not necessary to submit an Approval Request Form.

1. In-house Club-based activities exclusively for the members of the organising Club, including, but not limited to, competitions, displays, camps and coaching clinics.
2. Gymnastics Ireland National Championships/Finals/Grand Prix Events
3. Any Region of Gymnastics Ireland holding Finals as qualification competition for National Championships
4. Any Selection Policy ratified by the Board of Management which involves any Gymnastics Ireland Technical Committee organising unplanned competitions as part of the official three trial dates listed in the Gymnastics Ireland Selection policy.
5. Club or Region involvement in organising any Special Olympics organised event
6. Club or Region involvement in organising any Community Games organised event
7. Club or Region involvement in organising any University Games organised event
8. Any Olympic Council of Ireland organised event
9. Club or Regional involvement in any Schools event organised by Gymnastics Ireland
10. Club involvement in St Patrick’s Day Parade

IMPORTANTPlease Note:

EVENT organisers who permit non-registered Clubs/Gymnasts to participate in an EVENT without Gymnastics Ireland approval may result in disciplinary action through the Gymnastics Ireland Complaints & Disciplinary Rules and Procedures. The participating Clubs/Gymnasts may also be subjected to disciplinary action.

Forms supporting this rule:

- Gymnastics Ireland Competition Approval Request Form
- Gymnastics Ireland Camp Permit Application Form
- Gymnastics Ireland Camp Notification Form